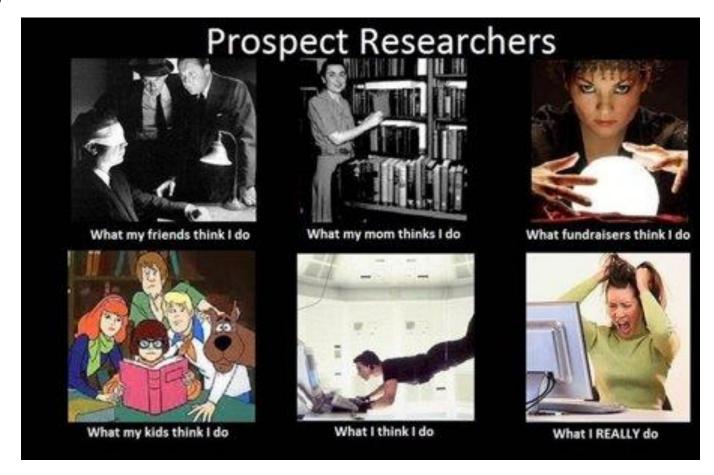
# Prospect Research & Management: tips, tricks & resources ...

Shannon Byers, MLIS
Prospect Researcher & Analyst, Trent University

- What is prospect research
- Ethics importance of an Ethical Framework
- Day to day work mix what do I do
- Prospecting approaches
- Resources
  - Corporations
  - Foundations
  - Individuals
- Prospect Management
- Questions



### What is Prospect Research?

- "Prospect Research isn't creepy"
- Main purpose
- Grey areas

Determine the best possible prospects for an organization to solicit: those that have the capacity to give generously, have an interest and affinity in the cause and are connected in some way to the organization.

It is about helping to ensure that front line fundraisers are maximizing their time and resources to inspire transformational gifts from prospects that have the greatest likelihood of doing so.

In order to do that, researchers engage in the collection, analysis and interpretation of disparate pieces of data to form competitive intelligence about potential donors. They are the development officers on the front line of information management.

### **Prospect Research and "Grey Ethical Areas"**

Researchers and fundraisers are good, honest people who are in the business of making a positive impact through their charities in serving their communities. But there are many "grey area" situations that can trip up the best and brightest professionals. How do we ensure that our methods aren't perceived as "creepy"? How do we navigate the grey areas with confidence? With an ethical framework, the line between acceptable and questionable methods of data collection is clear, and ensures the methods don't slide into questionable territory.

Source: Research Ethics - Prospect Research in Canada: An Essential Guide for Researchers & Fundraisers

## Importance of an Ethical Framework

Apra Code of Ethics: <a href="http://www.aprahome.org/page/statement-of-ethics">http://www.aprahome.org/page/statement-of-ethics</a>

**Integrity** - Members shall be truthful with respect to their identities and purpose and the identity of their institutions during the course of their work

**Accountability -** Members shall respect the privacy of donors and prospects and conduct their work with the highest level of discretion

**Practice** - Members shall take the necessary care to ensure that their work is as accurate as possible. They shall only record data that is appropriate to the fundraising process and protect the confidentiality of all personal information at all times

**Conflicts of Interest** - Members shall avoid competing professional or personal interests and shall disclose such interests to their institutions at the first instance. Key takeaways:

- Obtain information legally
- Protect data vigorously (databases, papers, personnel)
- Use it for its intended purpose
- Use it wisely and with discretion

# **Key Components of Prospect Research**

- **Affinity**. It's a measure of how dedicated a prospect is to your organization and philanthropy. If person doesn't have a strong affinity for your cause, you'll have a hard time convincing them to make a donation.
- **Capacity**. Once you have someone with the interest, you'll need to qualify them and figure out where they fall in the donor pyramid. Knowledge of their capacity to make a donation can help you evaluate how to handle cultivation and solicitation.
- The bottom line: These two facets are unequivocally important in your search. Major gifts are the cream of the crop, and as such, these donors are hard to come by. <a href="Prospect">Prospect</a> research will point you in the right direction

# **Prospect Research Work Mix**

### **Reactive Research**

- Research requests profiles
- List generation & review
- Relationship mapping
- Prospect follow-up
- Media monitoring

### **Proactive Research**

- Find NEW prospects for pipeline
- PUSH out generated leads to solicitors
- Moves management of prospects through cultivation cycle tracking & future solicitation strategies
- Analytics
- Media monitoring

#### Profile - what's included

#### CONFIDENTIAL¶

Individual Research Profile¶
ER&A Prospect Research Office ¶
Month 2018¶

### NAME¶ Title, Company¶ Year, Degree¶

Const. ID: #¶

Preferred address: ¶ Preferred telephone: ¶ Preferred email: ¶

RESEARCH RECOMMENDATION¶

TRENT CONNECTIONS¶

GIVING HISTORY TO TRENT¶

ASSIGNED KEY RELATIONSHIP MANAGER/RATING/CATEGORY¶

PROPOSAL DETAILS IN RAISER'S EDGE¶

RECENT CONTACTS WITH TRENT AND THE DEVELOPMENT OFFICE¶

CAREER INFORMATION

EDUCATION/DESIGNATIONS ¶

NOTE: If a Trent alum - the heading should say "ADDITIONAL EDUCATION/DESIGNATIONS" ¶



#### PERSONAL INFORMATION¶

- COMMUNITY INVOLVEMENT¶
- AWARDS¶
- WEALTH INDICATORS¶
- CHARITABLE GIVING PERSONAL¶
- COMPANY INFORMATION¶
  - Trent Connections:¶
    - o Giving History¶
    - Assigned KRM/Rating/Category¶
    - Proposal Details in Raiser's Edge¶
    - o Trent Alum employed¶
      - Trent Alum who are Senior Executives¶
    - o Co-op information¶
    - Career Services information¶
    - Matching Gift information¶
  - Summary of Company ¶
  - Board of Directors¶
  - Executive Team¶
  - Key News¶
- CHARITABLE GIVING CORPORATE¶
  - Foundation Information¶
    - q
  - Funding Details:¶
    - o Funding Interests¶
    - Funding Restrictions¶
    - o Funding Procedures¶
    - Application Deadline¶
  - Past Giving¶

ADDITIONAL INFORMATION - NEWS RELEASES OF INTEREST¶

This profile contains confidential information and was prepared for use by Trent University staff (and volunteers). All information in this profile was obtained from the Raiser's Edge & Colleague databases, Development files and public sources. This document was prepared with due diligence; however, errors and omissions may exist. Any corrections and additions should be sent to Prospect Research. The information contained in this profile is date sensitive. Please request an updated profile from Prospect Research if more than one month has elapsed. ¶

# **Media Monitoring**

### **RSS Feeds / Google Alerts**

Which keywords should you track? ex) "canada" "most powerful"

### Suggestions:

- your organization's name
- current major prospects
- local organizations with similar missions

#### **Favorite Feed:**

- Feedly



#### Your publications

Whether it's the New York Times, Business Week, industry journals or more - don't miss a beat from any of the publications you trust.



#### Your keyword alerts

Monitor news about your company, your product, your craft, and your competitors by plugging in Google Alerts.



#### Your blogs

Dive deeper by following blogs from the latest movers, shakers, and thinkers. Follow any one on the web.



#### Your YouTube channels

See new videos from the YouTube channels you follow - in the same place you read the rest of your news.



#### Your collections

Crunch through more content in less time by organizing your feeds into easy-to-read collections.



#### Your private business content

Secure access to private content from your company's internal portals, content management systems, and SaaS applications.

### **KCI Major Gift News**















### I'M THINKING ABOUT... THE LATEST NEWS AND TRENDS

KCI MAJOR GIFT NEWS

HAVE NEWS TO SHARE? Click here to submit it to us

subscribe to KCI's news feed

Kent and Essex Mutual Insurance

Gift: \$100,000

Recipient: Children's Treatment Centre Foundation of Chatham-Kent

more »

BMO

Gift: \$250,000

Recipient: PotashCorp Children's Discovery Museum

more »

Fortis Inc. and Employees

Gift: \$1,000,000

Recipient: Salvation Army

more »

Cavendish Farms Gift: \$2,000,000

Recipient: University of Prince Edward Island

more »

Lions Club of Leduc

Gift: \$200,000

Recipient: Black Gold Health Foundation

more »

Jane Butler and Family

Gift: \$200,000

Paginiant: David Inland Hagnital Foundation

Posted February 2018 A

previous: next

Posted February 2018

# Prospecting: Where to start – prospects you should screen

- 1. What data is already in your database?
- 2. Are you looking to round out your profiles on existing donors or to discover new prospects? Both?
- 3. Is the research going to be supporting a specific fundraising type?



# **Data Mining**

Querying on indicators

### **Affinity and Inclination**

- Recency, frequency & longevity
- First gift is a big one or a pledge
- Giving increases
- Attendance at events and/or volunteering
- · Benefited from services
- Giving history private foundation

#### Wealth

- Securities
- Occupation/company ownership
- Real estate
- · Family tree
- Luxury items
- Age
- Giving history private foundation

# Finding links - prospecting

### Research that focuses on LINKAGES to:

- Staff Members
- Board Members (key volunteers) Peer Screening
- Committee Members
- Event Volunteers
- Event Attendees
- Sponsors
- Vendors
- Current Major Donors
- Advisory Groups
- Professional Groups
- And your database: RFM\* \*recency, frequency, monetary

# **Identifying with Screenings**

- Vendor wealth screenings
  - Blackbaud (Target Analytics)
  - PRO iWave
  - Wealth Engine

Advancement Services 8/17/2017 Loyalty Consecutive 0	Source Date	Category	Description A	Notes
Advancement Services 8/17/2017 Loyalty NOY 1  Blackbaud Analytics' 7/27/2017 CMS Annual Gift Likelihood 501  Blackbaud Analytics' 7/27/2017 CMS Major Gift Likelihood 542	Blackbaud Analytics' 7/27/2017	CMS Target Gift Dollar Range	\$51-\$100	
Blackbaud Analytics' 7/27/2017 CMS Annual Gift Likelihood 501 Blackbaud Analytics' 7/27/2017 CMS Major Gift Likelihood 542	Advancement Services 8/17/2017	Loyalty Consecutive	0	
Blackbaud Analytics' 7/27/2017 CMS Major Gift Likelihood 542	Advancement Services 8/17/2017	Loyalty NOY	1	
	Blackbaud Analytics' 7/27/2017	CMS Annual Gift Likelihood	501	
3lackbaud Analytics' 7/27/2017 CMS Planned Gift Likelihood 545	Blackbaud Analytics' 7/27/2017	CMS Major Gift Likelihood	542	
	Blackbaud Analytics' 7/27/2017	CMS Planned Gift Likelihood	545	

### **Sources for Individuals - Free!**

- Data mining your own database: RFM recency, frequency, monetary
- KCI (Ketchum Canada) Research Update Web & RSS
- LinkedIn
- Top 100 lists ex) 100 most powerful women (next announcement will be end of March!); Canada's Highest Paid CEOs (Jan 2018)
- **Reference Group** Comprehensive directory of Canadian Companies (public and Private) available for <u>FREE</u> through Peterborough Public Library included EXECUTIVE lookup
- <u>Realtor.ca</u> for real estate information (home listing prices)
- SEDAR for holdings/info for each public company included executive compensation, bios look for "Management of Information Circular"
- **SEDI** for shareholdings in other public companies
- EDGAR US Securities- "PROXY DEF 14A"
- Charity Village News

#### Welcome to SEDI

#### **SEDI Bulletin:**

In order to improve the usability of the current SEDI system, as of June 12<sup>th</sup> 2015, an online password reset function will be available to all SEDI users.

Should you forget your password, you will be able to select the "Forgot Your Password" link from the SEDI homepage. An email will be sent with a link to reset your password upon successfully answering your confidential question provided on your user profile.

To take advantage of this new online password reset feature, users are encouraged to update their information and provide a **personal email address**. Select "Your user information" in the top navigation bar once you have logged in. You can then select "Amend your user information" in the left navigation bar to add or change your email address.

Users should avoid generic email addresses (e.g. "info@abc.ca") as the password reset link would be accessible to multiple parties.

To access historical SEDI news bulletin items, click here.

#### **Welcome to SEDI:**

The System for Electronic Disclosure by Insiders (SEDI) is Canada's on-line, browser-based service for the filing and viewing of insider reports as required by various provincial securities rules and regulations. SEDI replaces paper-based reporting and provides for an efficient disclosure process.

#### Registration:

Insiders, issuers or agents wishing to file insider reports or make other filings in SEDI for the first time must complete the SEDI User Registration Form (Form 55-102F5). To access this Form, click Register as a SEDI user. Fax your completed and signed registration form to the CSA Service Desk at 1 866 729-8011 within North America (905-826-4937 outside of North America) or by email to sedi@csa-acvm.ca.

#### Login and Filing:

If you have already registered as a SEDI user and wish to make SEDI filings, click Login.

#### Reports:

Under <u>Access public filings</u>, insider reports, public SEDI filings and certain related information filed in SEDI can be viewed, such as:



View insider information
View issuer information
View summary reports

### Report titles

Insider transaction detail

#### Description

Active insider transactions special filters available to harrow results as desired.

Issuer report history

The system will provide a list and description of issuer events and issuer grant reports matching the search criteria.

Insider information by issuer

The system will provide a list of all insiders related to a specified issuer, results presented may include just a listing of the insiders name or may also include a summary of the insider's holding by class of security.

Weekly summary

Generated weekly summary of transactions

Next

#### manisactions softed by a misider

Insider family name: schulich (Starts with)
The following insider(s) met your search criteria. Select an insider from the list below.

Legend:	^ - Previous Insider r	name			
	Insider Number	Insider Name	Municipality	Issuers	
View	SSCHULI001	Schulich, Seymour	Toronto	Birchcliff Energy Ltd. BlackRock Ventures Inc. KGIC Inc. New Gold Inc. Newmont Canada FN Holdings Limited Pengrowth Energy Corporation Starfield Resources Inc. Swisher Hygiene Inc.	

To search again or select another name, click on the appropriate button

Refine Search Criteria

#### Insider transaction detail - View details for insider

Transactions sorted by : Insider Insider family name : schulich ( Starts with )

Insider name: Schulich, Seymour

O - Original transaction, A - First amendment to transaction, A' - Second amendment to transaction, AP - Amendment to paper filing, etc. Legend:

Insider's Relationship to Issuer, 1 - Issuer, 2 - Subsidiary of Issuer, 3 - 10% Security Holder of Issuer, 4 - Director of Issuer, 5 - Senior Officer of Issuer, 6 - Director or Senior Officer of 10% Security Holder, 7 - Direct

Warning: The closing balance of the "equivalent number or value of underlying securities" reflects the" total number or value of underlying securities" to which the derivative contracts held by the insider relate. This disclosur

of by the insider.

Do you want to view transactions with remarks?

Yes

Transactio	n ID	Date of transaction YYYY-MM-DD	Date of filing YYYY-MM-DD	Ownership type (and registered holder, if applicable)	Nature of transaction	Number or value acquired or disposed of	Unit price or exercise Clos price	ing balance	Insider's calculated balance	0
				аррисавіе)					balance	
ssuer nam	ne: Bir	chcliff Energy Ltd.								
nsider's R	elationship to I	ssuer:	3 - 10% Security Hol	der of Issuer						
Ceased to	be Insider:	2017-10-03								
Security de	esignation: 1166588	Common Shares 2007-09-28	2008-03-17	Direct Ownership :	00 - Opening Balance-Initial SED Report	I				
А	1166588	2007-09-28	2008-05-07	Direct Ownership :	00 - Opening Balance-Initial SED Report	ıl				
	1050355	2007-09-28	2007-09-28	Indirect Ownership : Nevada Capital Corporation Ltd.	00 - Opening Balance-Initial SED Report	ıl		10,000,000		
	1061117	2007-10-15	2007-10-15	Indirect Ownership : Nevada Capital Corporation Ltd.	10 - Acquisition or disposition in the public market	+2,000,000	4.7100	12,000,000		
	1062970	2007-10-18	2007-10-18	Indirect Ownership : Nevada Capital Corporation Ltd.	10 - Acquisition or disposition in the public market	+2,000,000	5.0000	14,000,000		
	1074066	2007-11-08	2007-11-08	Indirect Ownership : Nevada Capital Corporation Ltd.	10 - Acquisition or disposition in the public market	+1,000,000	5.2500	15,000,000		
	1095775	2007-12-11	2007-12-11	Indirect Ownership : Nevada Capital Corporation Ltd.	10 - Acquisition or disposition in the public market	+1,000,000	5.2500	16,000,000		
	1166645	2008-03-14	2008-03-17	Indirect Ownership : Nevada Capital Corporation Ltd.	10 - Acquisition or disposition in the public market	+1,200,000	8.0000	17,200,000		
	1293453	2008-10-06	2008-10-07	Indirect Ownership : Nevada Capital Corporation Ltd.	10 - Acquisition or disposition in the public market	+800,000	6.8000	18,000,000		

#### **SEDAR**

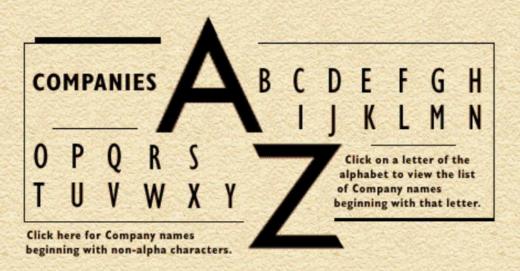


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Any unauthorized use of this site is strictly prohibited.

### XBRL Voluntary Filing Program

Visit the <u>CSA's XBRL website</u> for information about XBRL and the voluntary program. <u>Click here</u> for information about XBRL software and viewing XBRL financial statements.



Company Name	Date of Filing	Time of Filing	Document Type	File Format	File Size
Fairfax Financial Holdings Limited	Feb 15 2018	18:55:48 ET	News release - English	PDF	685 K
	Feb 9 2018	11:45:40 ET	Notice of the meeting and record date - English	PDF	106 K
	Feb 5 2018	11:40:12 ET	News release - English	PDF	210 K
	Feb 1 2018	18:01:51 ET	News release - English	PDF	91 K
	Jan 10 2018	11:05:31 ET	Alternative monthly report	PDF	18 K
	Jan 3 2018	15:10:13 ET	News release - English	PDF	79 K
	Dec 28 2017	11:36:28 ET	News release - English	PDF	232 K
	Dec 13 2017	12:32:24 ET	News release - English	PDF	256 K
	Dec 4 2017	09:36:04 ET	News release - English	PDF	162 K
	Dec 1 2017	17:09:02 ET	News release - English	PDF	83 K
	Nov 29 2017	21:46:29 ET	Consent letter of issuer's legal counsel	PDF	101 K
	Nov 29 2017	21:46:29 ET	Consent letter of underwriters' legal counsel	PDF	436 K
	Nov 29 2017	21:46:29 ET	Marketing materials - French	PDF	320 K
	Nov 29 2017	21:46:29 ET	Marketing materials - French	PDF	320 K
	Nov 29 2017	21:46:29 ET	Prospectus (non pricing) supplement - English	PDF	836 K
	Nov 29 2017	21:46:29 ET	Prospectus (non pricing) supplement - French	PDF	1362 K
	Nov 29 2017	21:46:29 ET	Underwriting or agency	PDF	131 K

### SEDAR: Mergent & Information Circular – Fairfax Financial

Mar 10 2017 17:22:52 ET <u>Management information circular -</u> PDF 106 K

**English** 

					ve Plan nsation		
Name and principal position with Fairfax	Year	Salary	Option-Based Awards <sup>(1)</sup>	Annual Incentive Plans <sup>(1A)</sup>	Long-Term Incentive Plans	All Other Compensation <sup>(2)</sup>	Total Compensation
V. Prem Watsa	2016	\$600,000	_	_	_	\$25,370	\$625,370
Chairman and	2015	600,000	_	_	_	24,930	624,930
Chief Executive Officer	2014	600,000	_	_	_	24,270	624,270
David J. Bonham	2016	600,000	\$147,445 <sup>(3)</sup>	\$450,000	_	111,216	1,308,661
Vice President and	2015	500,000	402,166(5)(6)	375,000	_	96,165	1,373,331
Chief Financial Officer	2014	400,000	216,318(8)(9)	500,000	_	67,492	1,183,810
Paul C. Rivett	2016	1,000,000	1,152,873(3)(4)	750,000	_	387,466	3,290,339
President	2015	1,000,000	777,462 <sup>(5)(7)</sup>	750,000	_	334,982	2,862,444
	2014	1,000,000	227,765(10)	1,250,000	_	207,269	2,685,034
Jean Cloutier	2016	650,000	159,767 <sup>(3)</sup>	487,500	_	206,778	1,504,045
Vice President,	2015	600,000	142,798 <sup>(5)</sup>	450,000	_	178,583	1,371,381
International Operations	2014	500,000	282,517(8)(9)	500,000	_	119,237	1,401,754
Peter S. Clarke	2016	650,000	159,767 <sup>(3)</sup>	487,500	_	192,978	1,490,245
Vice President and	2015	600,000	426,037(5)(6)	450,000	_	168,121	1,644,158
Chief Risk Officer	2014	500,000	357,676(8)(9)	625,000	_	97,548	1,580,224

Incentive Plan

**Anthony F. Griffiths**, 86, is a member of our Board of Directors and our Lead Director. Mr. Griffiths is an independent business consultant and corporate director. He is a director of our publicly traded subsidiary Fairfax India Holdings Corporation and is also the Chairman of Novadaq Technologies Inc. and a director of Corporate Catalyst Acquisition Inc. Mr. Griffiths was the Chairman of Mitel Corporation from 1987 to 1993, and from 1991 to 1993 assumed the positions of President and Chief Executive Officer in addition to that of Chairman. Mr. Griffiths is a member of our Audit Committee and the Chair of our Compensation and Governance and Nominating Committees, and is a resident of Toronto, Ontario, Canada.

Meetings Attend	led in 2016
7 of 7 BD	
6 of 6 AC	
1 of 1 CC	
1 of 1 G&NC	

**Robert J. Gunn**, 71, is a member of our Board of Directors. Mr. Gunn is an independent business consultant and corporate director. Mr. Gunn is the Chairman of the Board of Directors of our Northbridge subsidiary ("Northbridge") and served as the Vice Chairman of the Board of Directors of Northbridge from 2004 to 2014. Mr. Gunn previously served as the Chief Executive Officer and Chief Operating Officer of Royal & SunAlliance plc of London, England from 2002 to 2003 and 2001 to 2002, respectively. He also served as Group Director, Americas, of Royal & SunAlliance from 1998 to 2001. From 1990 to 2001, Mr. Gunn held the positions of President and Chief Executive Officer at Royal & SunAlliance Canada. Mr. Gunn is a member of our Audit and Compensation Committees, and is a resident of Toronto, Ontario, Canada.

Meetings Attended in 2016
7 of 7 BD
6 of 6 AC
1 of 1 CC

Alan D. Horn, 65, is a member of our Board of Directors. Mr. Horn is the Interim President and Chief Executive Officer of Rogers Communications Inc., the President and Chief Executive Officer of Rogers Telecommunications Limited and has been Chairman of Rogers Communications Inc. since March 2006. Mr. Horn served as Acting President and Chief Executive Officer of Rogers Communications Inc. from October 2008 to March 2009. Mr. Horn was Vice-President, Finance and Chief Financial Officer of Rogers Communications Inc. from 1996 to 2006 and was President and Chief Operating Officer of Rogers Telecommunications Limited from 1990 to 1996. He is also a director of our publicly traded subsidiary Fairfax India Holdings Corporation, and is the Chair of our Audit Committee. Mr. Horn is a Chartered Accountant and a director and a member of the Audit Committee of CCL Industries Inc. Mr. Horn is a resident of Toronto, Ontario, Canada.

Meetings Attended in 2016 7 of 7 BD 6 of 6 AC





### DEF14A Filing (USA) for Coca Cola Bottling Company

### 2016 COMPENSATION

Set forth below is the 2016 compensation for each Named Executive Officer as determined under Securities and Exchange Commission ("SEC") rules. See the 2016 Summary Compensation Table and the accompanying notes to the table beginning on page 61 for more information.

In order to show the effect that the year-over-year change in pension value had on total compensation, as determined under applicable SEC rules, we have included an additional column to show total compensation minus the change in pension value. The amounts reported in the Total Without Change in Pension Value column may differ substantially from the amounts reported in the Total column required under SEC rules and are not a substitute for total compensation.

Name and Principal Position Muhtar Kent		Salary (\$)		Stock Awards (\$)		Option Awards (\$)		Non-Equity Incentive Plan Compensation (\$)		Change in Pension Value and Nonqualified Deferred Compensation Earnings <sup>1</sup> (\$)	All Other Compensation (\$)	ı	Total (\$)	Cha	Without ange in Pension Value <sup>2</sup> (\$)
Chairman of the Board and Chief Executive Officer	s	1,600,000	\$	7,552,779	S	1,983,748	S	4,100,000	S	1,523,003	\$ 792,414	\$	17,551,944	\$ 16.0	028,941
Kathy N. Waller			(0.5)		270		1000								
Executive Vice President and Chief Financial Officer		749,365		2,794,510		733,987		1,056,805		1,601,929	82,826		7,019,422	5,4	417,493
James Quincey President and Chief Operating Officer		923,625		4,229,542		1,110,901		2,021,355		321,839	96,448		8,703,710	8,3	381,871
Marcos de Quinto  Executive Vice President and Chief Marketing Officer		778,379		3,143,858		825,735		1,156,530		459,734	1,270,819		7,635,055	7,1	175,321
Irial Finan Executive Vice President and President, Bottling Investments and Supply Chain		908,108		3,146,995		826,561		1,358,432		368,701	170,489		6,779,286	-2400	410,585

### Special "hack" - home address info

# Google: "last name" plus "federal corporation information" If the prospect is/was on a board, it will likely be listed.

Federal Corporation Information - 777636-5 - Online Filing Centre ...

https://www.ic.gc.ca/app/scr/cc/CorporationsCanada/fdrlCrpDtls.html?corpld... ▼
JAMES **BALSILLIE** 7992 MILL ROAD R R # 4. GUELPH ON N1B 6J1 Canada; BRIAN TIMOTHY
MCGEE 156 WILLOWFARM LANE AURORA ON L4G 6K5 Canada; TIMOTHY EART MACDONALD 11
HAMILTON STREET STRATFORD ON N5A 4Y9 Canada ...

#### Federal Corporation Information - 451834-9 - Online Filing Centre ...

https://www.ic.gc.ca/app/scr/cc/CorporationsCanada/fdrlCrpDtls.html?corpld... ▼
This information is available to the public in accordance with legislation (see Public disclosure of corporate information). Corporation Number. 451834-9. Business Number (BN). 804212421RC0001. Corporate Name. The Balsillie Family Foundation. Status. Active. Governing Legislation. Canada Notfor-profit Corporations ...

#### **Directors**

Minimum 1

TIM MCDONALD 11 HAMILTON STREET STRATFORD ON N5A 4Y9 Canada

JAMES BALSILLIE
7992 MILL ROAD
R.R.#4
GUELPH ON N1R 6J1
Canada

#### Maximum 20

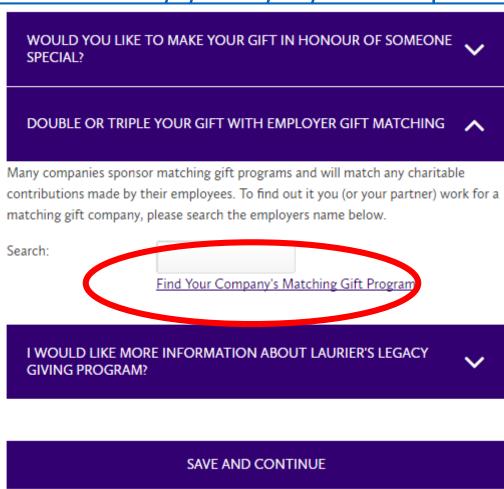
BRIAN MCGEE 156 WILLOW FARM LANE AURORA ON L4G 6K5 Canada

# Don't forget about Matching Gifts!

 Identifying where donors are employed, and if their company is a matching gift company – easy opportunity to double a donation

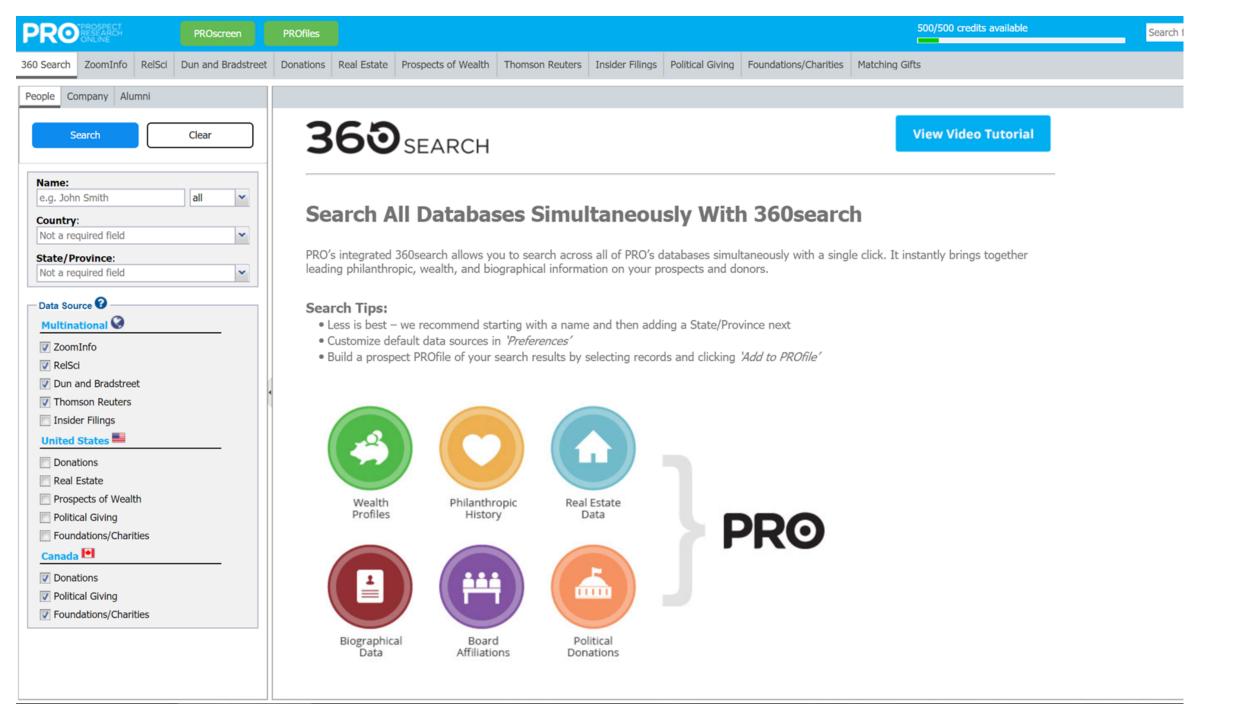
https://secureca.imodules.com/s/1681/15/index.aspx?sid=1681&gid=2&pgid=

613



### Sources for Individuals - Fee Based

- CharityCan (Canadian Who's Who, CRA, NOZA & Political Contributions, \*NEW\* relationship mapping tool) fee based; for smaller organizations \$999/year
- <u>LinkedIn</u> premium versions give you access to more content, more profiles, better search mechanisms, ability to save profiles
- Financial Post Directory of Directors fee based hard copies often in University libraries and/or public libraries
- <u>Canadian Business Resource</u> (by executive) some parts are free, extended version is free based, also known as "Canadian Blue Book of Business" online access is \$494.95, print version; \$234.95
- ZOOM non subscription site
- PRO Prospect Research Online Power ZOOM, Gifts to Other Orgs, Political Contributions, Wealth Ratings, & Real
   Estate



### **Prospecting for Corporations**

- Does the company of a history of making philanthropic donations?
- Are they on the <u>Imagine Canada Caring</u> list?
- Has the company demonstrated an interest in giving to your cause/organization?
- Is the company a current stakeholder or potential stakeholder in your community?
- Does your nonprofit organization have any links to the corporation beyond a shared interest?
- Who is the best person for a fundraiser to approach at the company? Who are the connectors?
- Are they a matching gift company?

# **Types of Information**

	Public	Private	Subsidiary
Corporate Website	✓	✓	$\checkmark$
Annual Information Form	$\checkmark$		
Annual Report	$\checkmark$		
Financial Statements	$\checkmark$		
Newswires	$\checkmark$	$\checkmark$	$\checkmark$
Imagine	✓	$\checkmark$	$\checkmark$
Rankings	$\checkmark$	$\checkmark$	$\checkmark$
Internet Search	✓	$\checkmark$	✓

### **Sources for Corporations - Free**

- Your own database: RFM recency, frequency, monetary
- Canadian Business Resource (CBR)
- Canadian Newswire
- <u>Charity Village</u> has a listing of companies with giving guidelines
- EDGAR (US version of SEDI) DEF 14A filing is American equivalent of Management Information Circular instructions here
- Reference Group Comprehensive directory of Canadian Companies (public and private) available for <u>FREE</u> through Peterborough Public Library – includes EXECUTIVE lookup
- <u>Findthecompany.com</u>
- <u>FP Directory of Directors</u> corporate listings, limited free information 30 day free trial
- Google Finance or Globe Investor
- Industry Canada
- Scott's Ontario Manufacturers good for smaller businesses available for free through <u>Ontario Colleges Library Service</u>; often available through public library (not PTBO or Kawartha Lakes)
- SEDAR management information circular board earnings, bio, great for finding connections
- SEDI calculate shareholdings also great starting point to see if a prospect is an insider at a public company
- PUBLIC or university libraries

#### Other list to monitor:

- Deloitte's Best Managed Companies

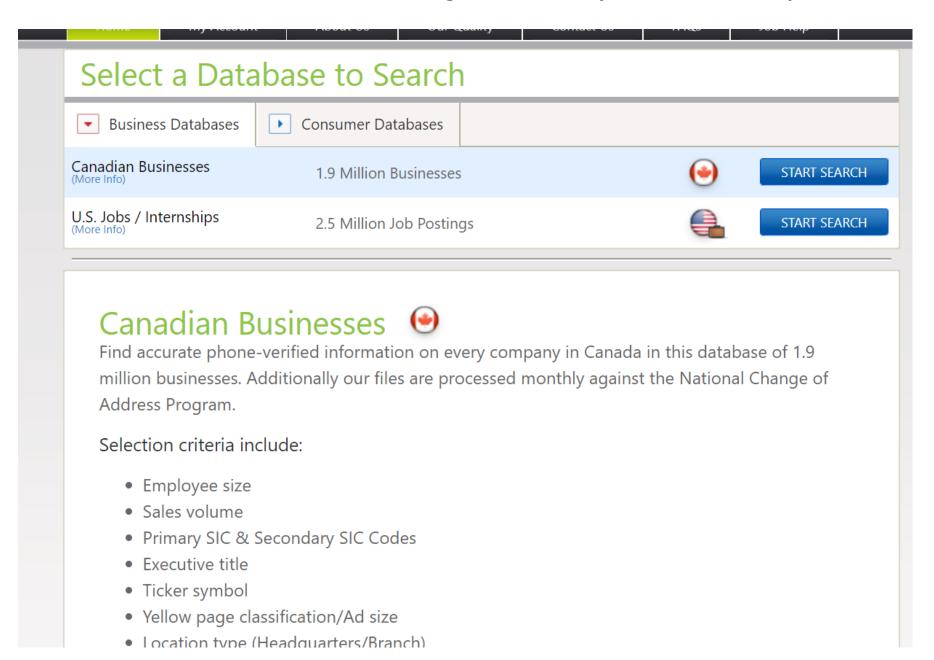
- Financial Post 500

- Canada's Top 100 Employers

- Profit Magazine

- Report on Business

### via Peterborough Public Library ... ReferenceGroup



# A Mcwilliams Moving Group Peterborough, ON

**Industry Profile** 





Collapse X





Quick Links

**EXPAND ALL** 

MINIMIZE ALL

**Location Information** 

**Industry Profile** 

Photo, Map, & Directions

**Business Demographics** 

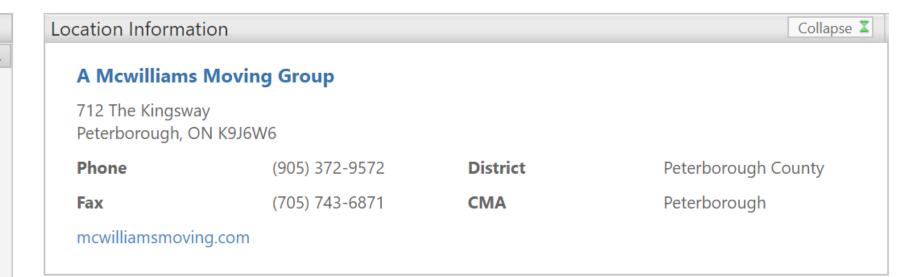
Management Directory

**Business Expenditures** 

**Nearby Businesses** 

**Competitors Report** 

₹ Back to top



SIC Code	Descriptions	Primary	Ad Size	Year First Appeared
4214-01	Movers	✓		2011
4214-01	Movers			2011
4214-02	Piano & Organ Moving		Regular	2009

### Photo, Map, & Directions

Expand 🕏

Collapse 🛚

### **Business Demographics**

<b>Location Employees</b>	100	<b>Location Sales Volume</b>	\$15,300,000
Corporate Employees	Not Available	<b>Corporate Sales Volume</b>	Not Available
<b>Location Type</b>	Single Loc	<b>Credit Rating Score</b>	В
Stock Ticker Symbol		Latitude / Longitude	44.278330 / -78.340920
IUSA Number	05-601-6645		

### Management Directory

Collapse 🗵

Name	<b>Executive Title</b>	Gender
Dan Mc Williams	President	Male

### Sources for Corporations – Fee based

- <u>CharityCAN</u> (Canadian Who's Who, CRA, NOZA & Political Contributions, \*NEW\* relationship tool) fee based; for smaller organizations \$999/year
- Imagine Canada Grant Connect
- PRO Prospect Research Online Power ZOOM, Gifts to Other Orgs, Political Contributions, Wealth Ratings, & Real Estate
- <u>Canadian Business Resource</u> (by executive) some parts are free, extended version is free based, also known as "Canadian Blue Book of Business" online access is \$494.95, print version; \$234.95



About Us Order Info Search the CBR Database Corporate Profiles

**Executive Profiles** 



# Search the CBR Database

#### To locate a company, either:

Choose from alphabetical listing

#### A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

To perform a detailed company search, enter one or more search criteria in the form below.

Company Name		
Executive		
Executive Title		
Board Member		
Top 500 Rank		FP500 List
NAICS Industry Class	<b>∓</b> Categories	
Nature of Business		
Websites		▼
Stock Symbol	Clear	Search
Telephone Area Code		
Postal Code		
Ciby		Search
City	Clear	

## Sources for Foundations - Free!

- Charity Village Foundation news
- <u>Canadian Charities Listings (CRA)</u> T3010s
- Mining similar organizations' annual reports

## T3010 – CRA Charity Listing

# 2016 Registered charity information return for THE J W MCCONNELL FAMILY FOUNDATION - LA FONDATION DE LA FAMILLE J W MCCONNELL

- ▶ Basic information sheet
- ▶ Section A: Identification

#### ▼ Section B: Directors/trustees and like officials

**B1** 

All charities must complete Form T1235, <u>Directors/Trustees and Like Officials Worksheet</u>. Only the public information section of the worksheet is available to the public. Charities subject to the Optario Corporations Act must also complete Form RC232-WS, <u>Director/Officer Worksheet and Ontario Corporations Information Act Annual Return</u>

#### ▼ Section C: Programs and general information

C1

Was the charity active during the fiscal period?

1800

Yes

If no, explain why in the "Ongoing programs" space below at C2.

C2

In the space below, describe all ongoing and new charitable programs the charity carried on this fiscal period to further its purpose(s) (as defined in its governing documents). "Programs" includes all of the charitable activities that the charity carries out on its own through employees or volunteers as well as through qualified donees and intermediaries. The charity may also use this space to describe the contributions of its volunteers in carrying out its activities, for example, number of volunteers and/or hours. Do not include the names of employees or volunteers. Grant-making charities should describe the types of organizations they support. Do not describe fundraising activities in this space. Do not attach additional sheets of paper or annual reports.

#### Ongoing programs:

Comprehensive initiatives to reduce poverty in communities across Canada A program to link university faculty students with communities to foster Social entrepreneurship A partnership to strengthen & encourage social innovation in Canada A program to strengthen the capacity of community organization A national initiative to build resilient cities A national program supporting sustainable food systems in Canada A national program fostering increased understanding & collective action onissues affecting indigenous communities A programto support innovative approaches to children's mental health Energy & the Economy: A national program to support the transition to a greater economy

#### New programs:

n/a

② Registered charities may make gifts to qualified donees. Qualified donees are other registered Canadian charities, as well as certain other organizations described in the Income Tax Act.

C3

Did the charity make gifts or transfer funds to <u>qualified donees</u> or other organizations?

00

Yes

If yes, you must complete Form T1236, Qualified Donees Worksheet/Amounts Provided to Other Organizations

#### ▼ Section D: Financial information

Complete Section D only if you do not have to complete Schedule 6, Detailed Financial Information.

- Complete Schedule 6 if any of the following applies to the charity:
  - a) The charity's revenue exceeds \$100,000.
  - b) The amount of all property (for example, investments, rental properties) not used in charitable activities is more than \$25,000.
  - c) The charity has permission to accumulate funds during this fiscal period.

Do not complete Section D if you must complete Schedule 6.

Show all amounts to the nearest single Canadian dollar. Do not enter "See attached financial statements". All relevant fields must be filled out.

See Schedule 6, Detailed Financial Information

### Statement of financial position

Show all amounts to the nearest single Canadian dollar. Do not enter "see attached financial statements". All relevant fields must be filled out.

▶ Assets

▶ Liabilities

#### Statement of operations

▶ Revenue

► Expenditures

#### Sources for Foundations – Fee Based

- Ajah Fundtracker
- <u>BIG Online</u> (Foundation Search)
- <u>CharityCan</u> (Canadian Who's Who, CRA, NOZA & Political Contributions, \*NEW\* relationship tool) fee based; for smaller organizations \$999/year
- Imagine Canada Grant Connect (formerly Canadian Directory of Foundations & Corporations)
- NOZA (also available through CharityCAN & iWave PRO)
- <u>PRO Prospect Research Online</u> Power ZOOM, Gifts to Other Orgs, Political Contributions, Wealth Ratings,
   & Real Estate
- <u>Foundation Centre</u> US foundations

#### **Grant Connect**

Dashboard Gift Explorer People Seeker About Grant Connect Funder Search My Pipeline User Support Funder Search Field of Activity / Population Served Your selection(s): Environment X Social Services Conservation X Health International Religion Environment Sciences / Social Sciences Arts and Culture Education Sports and Recreation Charitable and Voluntary-Sector Development

# Prospect Management

- Standard & synergistic processes for gathering, storing, retrieving, managing & analyzing prospect/donor information
- Identify & track key donors, "under-performers" & excellent prospects
- Willingness & Readiness Issues (Cultivation & Solicitation Cycle)

Once you have your list of prospects in your database, how do you prioritize which prospects to visit first?

What programs best suit a prospect: annual, planned, and/or major giving? Prospect rating varies from in-house rating systems to custom rating tools from external companies.

For **capacity**, researchers & solicitors can set up potential gift ranges, such as:

- Under \$1,000
- \$1,000 4,999
- \$5,000 9,999
- \$10,000 24,999
- \$25,000 49,999
- \$50,000 99,999
- \$100,000 499,999
- \$500,000 999,999
- \$1 million or more

Similarly, **affinity** ratings can be created, such as:

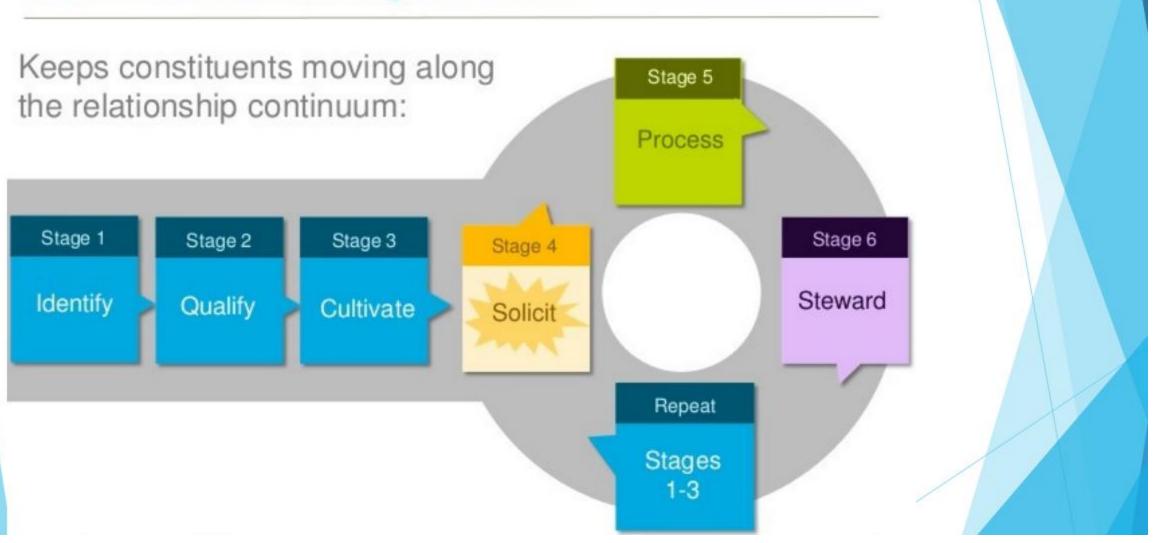
- 0 Unknown
- 1 Low
- 2 Moderate
- 3 Excellent



# Moves Management

The system of policies, procedures, and practices that directs the actions a nonprofit takes to bring in donors, forge relationships, and generate major gifts

## Good Moves Management...



## **The Cultivation Cycle**

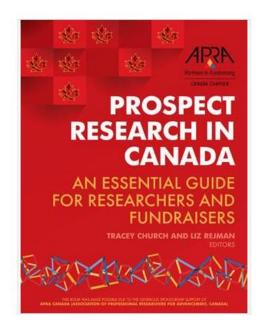
Cultivation Stage	Prospect Research	Prospect Management
Identification	Identify prospects through various sources	Add/update prospects in database
Qualification	Collect information regarding new prospect	Rate prospects (internal and/or external tool) for capacity & affinity
Cultivation	Collect news alerts, update development officers on any new activity. Which cultivation activities might interest the prospect?	Prospects are assigned to development officers for cultivation. Make sure "right" prospects are invited to the "right" cultivation & stewardship events (at the "right" time)
Solicitation	Compile profile information for development officer's (& volunteer's) first meeting with prospect	Track prospects along cultivation cycle (moves management with team)
Ask & Stewardship	Identify probable ask amount based on past giving, capacity, and development officer's added knowledge through cultivation regarding affinity	Team: Update database after gift, new rating, stewardship activity, and beginning date for next cycle of cultivation

## **Prospect Management Systems**

- Essential parts and Steps
  - Research and Inclination
    - a. Identify and qualify Prospect and Ratings
  - 2. Strategy
    - a. Assignment of prospect managers and relationships
    - b. Proposal or Planned Gift (pipeline) tracking
  - 3. Cultivation
    - a. Moves management (actions/tasks)
  - 4. Solicitation
  - Recognition and Acknowledgement
  - 6. Stewardship

## **Recommended Resources!**

https://hilborn-civilsectorpress.com/products/prospect-research-in-canada





Consider an **Apra Canada** membership: <a href="www.apracanada.ca">www.apracanada.ca</a> (\$45/year) – access to member only content, newsletters, discounts, mentorship program(!), and membership directory. Apra Canada also hosts a biennial conference in Toronto, upcoming dates: Oct 17-19 in downtown Toronto more info: <a href="https://www.apracanada.ca/thescoop/issue-50-september-2017/apra-canada-conference-2018-%E2%80%93-save-date">https://www.apracanada.ca/thescoop/issue-50-september-2017/apra-canada-conference-2018-%E2%80%93-save-date</a>



Feel free to contact me with any questions – also happy to meet up for a coffee to talk Prospect Research!

shannonbyers@trentu.ca (705) 748-1011 x7179

### References

- http://www.olasuperconference.ca/SC2017/event/an-introduction-to-prospect-research-a-growing-field-for-information-professionals/
- <a href="https://www.charityinfo.ca/articles/Ethical-fundraising-starts-with-ethics-in-prospect-research">https://www.charityinfo.ca/articles/Ethical-fundraising-starts-with-ethics-in-prospect-research</a>
- <a href="https://www.slideshare.net/tvanpatten/mx-prospect-management-and-millennium-process">https://www.slideshare.net/tvanpatten/mx-prospect-management-and-millennium-process</a>
- Prospect Research in Canada: <a href="https://hilborn-civilsectorpress.com/products/prospect-research-in-canada">https://hilborn-civilsectorpress.com/products/prospect-research-in-canada</a>
- https://www.slideshare.net/AlisonRiith/prospect-research-presentation